

**RFP for Solid Waste Material Transportation Services for the Mayor and City Council of Baltimore
March 19, 2025**

March 19, 2025

Dear Proposer:

The purpose of this procurement is to seek proposals from experienced vendors who can provide supplemental solid waste material transfer services (including single stream recycling and mixed refuse), received at the Baltimore City Northwest Transfer Station located at 5030 Reisterstown Rd, Baltimore, MD 21215. The Northeast Maryland Waste Disposal Authority (the “Authority”) is issuing this procurement on behalf of the Mayor and City Council of Baltimore (“the City”). The Northeast Maryland Waste Disposal Authority is a multi-jurisdictional agency created by the State of Maryland to assist its Member Jurisdictions with their integrated solid waste and recycling needs.

Proposal due date is 3 p.m. (local time) on Wednesday, April 16, 2025 (“Due Date”).

A non-mandatory pre-proposal meeting and Transfer Station tour will be held on Wednesday, April 2, 2025 at 10:00 a.m. (local time) at the Northwest Transfer Station.

Please return executed copies of Form A-1 and Form A-2 of this RFP to the Authority to receive any written Addenda that describes any changes, interpretations, or clarifications in response to any Proposers’ written questions. Proposers may mail or email (procurement@nmwda.org) the forms.

The Authority looks forward to your proposal.

John F. Schott III
Sr. Project Manager

**RFP FOR SOLID WASTE MATERIAL TRANSPORTATION SERVICES
FOR BALTIMORE CITY, MARYLAND
March 19, 2025**

Request for Proposals

for

SOLID WASTE MATERIAL TRANSPORTATION SERVICES

for

**The Mayor and City Council of
Baltimore, Maryland**

Issued: March 19, 2025

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DEFINITIONS

Authority	Northeast Maryland Waste Disposal Authority
City	Baltimore City, Maryland
CPI-U	Consumer Price Index All Urban Consumers All Items in Baltimore-Columbia-Towson, MD 1982-84=100
NWTS	Baltimore City Northwest Transfer Station
MDOT	Maryland Department of Transportation
MDE	Maryland Department of the Environment
MSW	Municipal Solid Waste
RFP	Request for Proposals
SWMP	Solid Waste Management Plan

March 19, 2025

**SOLID WASTE MATERIAL
TRANSPORTATION SERVICES
REQUEST FOR PROPOSALS (RFP)**

1. BACKGROUND AND PURPOSE

Baltimore City, Maryland currently uses public and private facilities for transfer and processing of waste and recyclables collected by the City's Department of Public Works (DPW). The Authority currently has one contract with WinWaste, Baltimore LLP (or Win Waste Innovations) for the disposal of the City's mixed residue and one contract with Waste Management Recycle America (WMRA) for the processing of single stream recycling. Mixed waste collected by DPW but not sent to WIN Waste Innovations is sent to Quarantine Road Landfill (QRL) operated by DPW. DPW operates the Northwest Transfer Station (NWTS) for acceptance and transfer of mixed refuse and single stream recycling. NWTS serves as the disposal facility for licensed small haulers and as a residential drop-off center. Collected waste sent to the NWTS is transferred to WIN Waste or QRL, while recycling is sent WMRA. The term of the waste disposal contract with Win Waste will terminate on December 31, 2031. The term of the single stream recycling contract with WMRA will terminate on June 30, 2026. The Authority is seeking to enter into a Master Service Agreement for supplemental (oncall) mixed waste and single stream recycling transportation services.

The general goals of Baltimore City's solid waste management plan are to:

- Provide waste reduction and diversion opportunities, waste and recycling collection services for City residents
- Explore opportunities to increase the efficiency and cost effectiveness of the City's solid waste program
- Minimize improper waste disposal, illegal dumping, and littering
- Implement waste reduction and diversion strategies as outlined in the *Less Waste Better Baltimore Plan*, the City's long-term strategic master plan for improving solid waste management and recycling
- Increase the amount of waste that is diverted from disposal at QRL and WIN Waste
- Promote local and state legislation that supports waste diversion and source reduction

The Authority is soliciting proposals for the supplemental transportation of non-recycled City mixed waste and single stream recycling (together defined as "Solid Waste Material") from the Northwest Transfer Station to Facilities (Facilities) identified by the Authority as the facilities for final disposal of municipal solid waste and/or processing of recovered material. The term of agreement will commence on July 1, 2025 and continue with a fixed term, with options to renew

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at the Authority's sole discretion. There will be no tonnage guarantee to the Company for the transportation of Solid Waste Material.

The Company will accept Solid Waste Material in the City owned NWTS. The City will load the Solid Waste Material in the Company's trailers.

All Capitalized terms not defined herein have the meanings set forth in Schedule 2 of the Draft Service Agreement, attached as Appendix A to this Request for Proposals.

2. GENERAL INFORMATION

Currently, incoming waste and single stream recyclables are directed to the NWTS located at 5030 Reisterstown Rd, Baltimore, MD 21215 for loading and transfer. The City will not modify the NWTS to meet special requirements of the Company. The City's loading hours at the NWTS are from 5:00 a.m. until 6:00 p.m. Monday through Saturday (except Holidays). There is no recycling collection on Mondays.

2.1 PROCUREMENT

The Authority is soliciting technical and cost proposals in accordance with the requirements and allowances set forth in Code of Maryland Regulations 14.13.01.

The Authority reserves and has sole discretion to:

- Award one Master Service Agreement for solid waste material transportation services
- To reject any and all technical and cost proposals that do not meet minimum qualifications
- Supplement, amend, or otherwise modify this RFP, or cancel this RFP without substitution
- Waive any or all informalities in the technical and cost proposal, or immaterial failures to comply with the RFP requirements
- Request further information from Proposers as needed to support the Authority's selection of a preferred Company
- Allow other member jurisdictions to adopt this procurement
- Conduct simultaneous negotiations with two or more Companies deemed to be qualified through this RFP

2.2 RFP AVAILABILITY

An electronic or paper copy of the RFP may be obtained at no charge from:

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Northeast Maryland Waste Disposal Authority
Tower II - Suite 402
100 South Charles Street
Baltimore, Maryland 21201-2705
Tel. (410) 333-2730
E-mail: procurement@nmwda.org

2.3 PRE-PROPOSAL CONFERENCE AND SITE VISIT

The Authority will hold a non-mandatory pre-proposal conference (including a tour of the Northwest Transfer Station) on Wednesday, April 2, 2025, at 10:00 a.m. (local time). Proposers are encouraged, but not required, to attend. If interested in attending the pre-proposal conference/tour, please RSVP by March 31, 2025, to procurement@nmwda.org. Attendees shall meet at the scale house of Transfer Station.

2.4 INFORMATION OR CLARIFICATION REQUESTS

All contacts relative to this solicitation, including requests for information as well as questions concerning these instructions shall be e-mailed to procurement@nmwda.org, on or before Monday, April 7, 2025.

Companies shall submit questions or requests for additional information to procurement@nmwda.org. Neither the County nor the Authority will accept potential vendor telephone calls or visits, other than the pre-proposal meeting, during the technical and cost proposal evaluation process.

Proposers shall notify the Authority of any conflicts, errors, omissions, or discrepancies in this RFP prior to this time. The Authority reserves the right not to respond to questions received after Monday, April 7, 2025.

Proposers shall not initiate any communications related to this project with other Authority staff, the City, local elected officials, or local government staff. Any communications, other than the pre-proposal conference or procurement@nmwda.org, may result in the disqualification of the Proposer's technical and cost proposal.

The Authority will, as necessary, issue written Addenda that describe changes, interpretations, or clarifications considered necessary by the City in response to Proposer's written questions. In order to receive these updates, Proposers must return Form A-1 to the Authority. The Proposer must also return an executed copy of Form A-2 to the Authority. The Authority will email or mail the Addenda to all parties submitting these forms. The Addenda will also be posted on the Authority website at <https://www.nmwda.org/procurement-opportunities/>. Only answers issued by formal written Addenda will be binding on the Authority. Oral and other interpretations or clarifications will be without legal effect.

2.5 SUBMITTAL REQUIREMENTS

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Each Proposer shall email their technical and cost proposal (including the completed Form B of this RFP) to procurement@nmwda.org with the subject heading Solid Waste Material Transportation Services. The proposal shall not be longer than 50 pages.

The Proposer shall be responsible entirely and exclusively for all costs incurred by the Proposer associated with technical and cost proposal preparation and subsequent negotiations, which may or may not lead to the execution of a Master Service Agreement.

Any technical and cost proposals received after the indicated time and date will not be considered. The Authority reserves the right to issue an addendum that extends the original Due Date for technical and cost proposals. The Authority will not return the technical and cost proposals following the review and selection process.

2.6 CONFIDENTIAL INFORMATION

Proposals submitted in response to this RFP are subject to the Maryland Public Information Act. Proposers should identify those portions of their proposals that they consider to contain confidential, proprietary commercial information or trade secrets. Proposers are advised that, upon request for this information from a third party, the Authority is required to make an independent determination whether the information can be withheld under the law. If the Authority determines that materials marked as confidential must be disclosed under the law, the Authority will notify the Proposer in advance of releasing the information to permit the Proposer to take independent action to protect the information. Proposers agree that the Authority has no liability for release of information it determines in good faith must be disclosed under the law.

2.7 EQUAL EMPLOYMENT OPPORTUNITY

Proposers shall comply with all applicable federal, state, and local laws and regulations pertaining to non-discrimination and equal employment opportunity. The Proposer is responsible for determining the applicability of these provisions and extent of compliance.

2.8 IRREVOCABILITY OF PRICE PROPOSAL

The Vendor must hold firm the prices provided in and on the Cost Proposal Form (Form B of this RFP), which they submit, for a period of one hundred and eighty (180) days from the Proposal Closing date, or, if modified during negotiations pursuant to the Notice for the RFP, for a period of one hundred and eighty (180) days from the date such modified proposal prices are proposed by the Proposer.

2.9 ACCEPTANCE OF TERMS AND CONDITIONS

By submitting a proposal in response to this RFP, the Proposer accepts all terms and conditions set forth in this RFP, including the attached Exhibits, unless otherwise agreed to, in writing, during the question and clarification period.

2.10 INCURRED EXPENSES

The Authority is not responsible for any expenses which Proposers may incur in preparing and submitting proposals.

3. SCOPE OF SERVICE

3.1 PROJECT DESCRIPTION

The Authority intends to enter into a Master Service Agreement with one Company that submits a responsive technical and cost proposal, deemed by the Authority to represent the "best value" to the Authority. The Master Service Agreement will provide for general terms and conditions for the City to enter into a transaction with a Company for specific solid waste material transportation services. Each transaction will be evidenced by a written confirmation between the Company and the City.

The Northeast Maryland Waste Disposal Authority requests technical and cost proposals from qualified vendors for supplemental transportation of Solid Waste Material transportation services from the City's NWTs, located at 5030 Reisterstown Rd, Baltimore, MD 21215 (Transfer Station), to an approved offsite public/private facility (or facilities) identified by the Authority as the facility (or facilities) for final processing or disposal. The City will be responsible for the operation and maintenance of the NWTs and loading Solid Waste Material into the selected Company's trailers during the Transfer Station loading hours. The selected Company shall provide labor and equipment necessary to transport the Solid Waste Material.

3.2 ACCEPTABLE WASTE TRANSPORT

The Company will provide trailers, AND drivers for the term of the Service. The Service may require drivers and trucks on site at the Transfer Station to jockey the Company trailers.

3.3 QUANTITIES

The Authority does not guarantee a specific amount of Solid Waste Material, nor provide any minimum nor maximum guarantees for the volume of current or anticipated future Acceptable Solid Waste Material received at the NWTs. The Company shall accept all Solid Waste Material from the Authority based on the transportation needs of the City.

The Proposal shall address the pricing for the proposed service on the appropriate form attached hereto (Form B).

3.4 EQUIPMENT

Equipment used to transport Solid Waste Material shall be provided by the Company. The Authority will not provide transport equipment. The Company's equipment must be suitable for the proposed transport method and must be rigid, durable, corrosion resistant, non-absorbent, easily cleanable and suitable for handling with no sharp edges or other hazardous conditions. The Company's equipment must be capable of withstanding the hard use typically associated with handling Solid Waste Material, and must be designed, engineered, and rated to perform satisfactorily and safely at all times, in accordance with generally accepted Waste industry procedures.

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All of the vehicles proposed to be used for transportation must have a suitable watertight, leak proof, metal body designed for the collection of Solid Waste and have a suitable tightly fitting, waterproof cover which shall be in place at all times, except when loading or unloading. The body shall be so mounted on the chassis that when fully loaded, the axle load shall fall within the maximum axle load limit prescribed by law. The vendor will be responsible for any litter falling out of the transfer vehicles on the grounds of NWTS and all public roads used for the Service.

The Company shall accept Solid Waste Material at the NWTS. Any trailers allowed to be stored onsite must be removed from the site within 24 hours of being loaded. Holiday and Sundays do not exempt this requirement. All partially or fully loaded trailers must be tarped when left on site. Heavy maintenance and repair of trucks and/or trailers is not allowed on site at the Transfer Station. Any violations assessed by the Maryland Department of the Environment for leaking trucks/trailers will be passed through to the Company.

The Authority provides compactors (up to 60" overall height) at each pit for distribution of Solid Waste Material in the transfer trailers. In addition, the Authority provides the ability to load open top trailers. The Authority will be responsible for the operation and maintenance of the Transfer Station and loading of Solid Waste Material into the Company's trailers.

3.5 PAYMENT METHOD

The Proposer shall propose Transportation Fees for each ton of single stream recycling and mixed waste delivered to a processing facility and disposal facility (based on one-way distance in miles from the NWTs) identified by the Authority. The Transportation Fee is a dollar per ton per mile rate and will be adjusted per the Master Service Agreement.

For invoicing purposes, the Dollar per Ton per Mile shall be converted to a Dollar per Ton Transportation Fee.

The Authority will pay the Company monthly for all Solid Waste Material transferred from the NWTs for disposal or processing.

3.6 ANNUAL ADJUSTMENT OF RATES

The Authority will adjust the Transportation Fee per the Master Service Agreement.

3.7 CONTRACT TERM

The initial term of the Master Service Agreement will begin on July 1, 2025 and, unless the Authority exercises its option(s) to renew, will expire on June 30, 2030. The Authority will have the sole option to renew the Master Service Agreement for up to five additional 12-month periods. The Authority's rules and regulations, as well as established case law, require competitive bidding process that does not allow for mutual renewal for contracts (see COMAR Sec. 14.13.01 (Procurement Procedures) and Mayor of Baltimore v. Bio Gro Systems, Inc., 300 Md. 248 (Md. 1984)).

3.8 SECURITY FOR PERFORMANCE OF PROPOSER

In order to provide security to the Authority and City the Contractor will provide a performance bond, letter of credit, or cashier's check per the Master Service Agreement.

4. MINIMUM QUALIFICATIONS

The following describes the minimum qualifications required of the Company.

To qualify for this project, Proposers must provide detailed information on how they meet the following minimum qualifications.

4.1 MINIMUM QUALIFICATIONS

- Proposer shall have a minimum of five years' experience providing similar solid waste material transfer services.
- Provide evidence of project staff with at least five years' management experience handling an average of 1,000 tons of solid waste per day.
- Proposer shall have a sufficient number of personnel, vehicles, trailers/equipment to perform the transportation service and manage the anticipated volume of Baltimore City solid waste material.
- Provide evidence that the Proposer has the operating authority and is authorized to operate as an interstate, for-hire carrier under the US Department of Transportation Safety and Fitness Electronic Records System (SAFER) at the time of application.

5. REQUIRED CONTENT OF PROPOSALS

This section includes the Authority's requirements for the content of proposals. Refer to Section 2.5 of the RFP for submittal form requirements.

5.1 GENERAL INFORMATION ABOUT THE PROPOSED FIRM

The Proposer shall submit the following information to demonstrate its qualifications to perform the services described in this RFP and the Draft Master Service Agreement for the specific contract(s) being proposed upon:

- Name of Proposed Firm.
- Business Address.
- Type of Organization.
- Proposer's authorized representative and contact information including telephone and Email information.
- The number of years the Proposed Firm has been in business under the present name.
- Proof of Proposer's status of Good Standing with the Maryland State Department of Assessment and Taxation.
- List any other names under which your firm has done business during the past ten years and indicate the years during which the firm was so named.
- If the Proposed Firm is a subsidiary of another firm or is intended to be a newly created subsidiary, include the information requested in the bulleted items above for the parent Company and describe the role of the parent Company in this project.
- If the Proposed Firm is a joint venture or partnership, attach to this form a narrative description identifying the relationship and responsibilities of the members of the joint venture or partnership and the mutual contractual obligations of the members and include the information requested above for all members.
- Disclose if the Proposed Firm, or any parent or affiliated organization, has ever been convicted of any misconduct or been fined an amount greater than \$10,000 for a civil or criminal violation of any federal, state, or local statute or regulation in connection with a Solid Waste or transportation service agreement. If there is information to disclose, state the name of the person, the name of the firm, the case number, and the circumstances surrounding the conviction or violation.
- List any and all Subcontractor that may perform more than ten percent of the project value.

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- Proposer shall submit copies of MBE/WBE or MFD certifications currently held in the state of Maryland.
- Evidence that the Proposer has the operating authority and is authorized to operate as an interstate, for-hire carrier under the SAFER.

5.2 EXPERIENCE WITH THE TRANSPORTATION OF MSW

The proposal must address the experience of the Company in transporting Solid Waste Material. The Company is required to provide vehicles, trailers, equipment, maintenance, fees, and labor to transport Solid Waste Material from the Transfer Station to a permitted Disposal Facility or Processing Facility locating within or outside of the City.

Performance Specifications for equipment, transport and disposal are presented in the Master Service Agreement.

(a) Proposer's Acceptable Waste Transport Experience

Provide three references with descriptions that clearly demonstrates the Proposed Firm's experience in very similar, recent, projects involving waste transport, including management of short-haul and long-haul systems, and compliance with Maryland Department of Transportation (MDOT) transport regulations. Project descriptions shall be no more than 1-page per reference and should, at a minimum, provide a description of Proposer's involvement in the project with respect to long-haul transport and mode of transport.

(b) Résumés of Key Officers and Project Team Leaders

Provide résumés of the firm's key officers or principals. Provide résumés for the persons responsible for the following project functions, as applicable, and the percent of time committed to this project:

- Project manager (and primary contact person if different).
- Contract Administrator.
- Finance Manager.
- Vehicle/Equipment procurement and installation.
- Operations.
- Maintenance; and
- Records and administration.

(c) Organization Chart

Include an organization chart in the technical and cost proposal. Provide sufficient detail to indicate the relationship between all personnel for which resumes are included.

5.3 TECHNICAL AND COST PROPOSAL REQUIREMENTS

The Proposer's Cost Proposal must be submitted on Form B of this RFP.

Submit with the completed cost form a description of the Proposer's Technical proposal for transportation services for the Authority. The description should include the following:

- Clearly describe the trailer types it intends to use for transfer of MSW meeting the requirements of the Master Service Agreement.
- Describe contingencies for backup methods for transportation of MSW.
- Describe the ownership of transportation equipment and facilities, if applicable, or the legal basis for use of such equipment and facilities; and
- Status of applicable permits to perform the Service

5.4 FINANCIAL QUALIFICATIONS

The Proposed Firm shall provide the following information for all companies, subsidiaries and/or parent companies that will work on the project. The Authority shall have sole discretion to determine the adequacy of proposed companies, subsidiaries or subcompanies. Information shall be submitted in a form which is in accordance with generally accepted accounting principles.

- A letter or similar document from surety or financial institution committing to the issuance of the Performance Bond or Letter of Credit required in the Master Service Agreement.
- Annual financial reports for the past three fiscal years to include at a minimum, income statements, balance sheets, and statements of changes in financial position. If fewer than three years of financial statements are not available, this information should be provided to the fullest extent possible.
- Information on any material changes in the mode of conducting business, bankruptcy proceedings, assignments of accounts or assets, corporate restructuring, and mergers or acquisitions within the past three years, including comparable information for related companies and Company principals.
- Information on the firm's access to bank lines of credit, revolving credit agreements, or other sources of working capital funds.
- The rating on outstanding corporate debt, if any, has been issued, with recent copies of the rating agency reports on that outstanding corporate debt.
- Pending or potential legal actions that would materially affect the firm's financial situation and/or its ability to meet its contractual obligations to the Authority.
- Company shall submit evidence of the ability to obtain the required insurance per Exhibit

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A of the Master Service Agreement.

- A description of any outstanding contractual arrangements, including off-balance sheet items, that may have a bearing on the ability of the firm to meet its obligations to the Authority, with respect to:
 - Corporate guarantees.
 - Affiliations.
 - Partnerships and/or joint ventures (describe assets and liabilities); and
 - Other sources of guarantees that may exist.

5.5 PROPOSAL BOND

Each technical and cost proposal shall be accompanied by a Proposal Bond of \$100,000. The Proposal Bond shall not be conditioned in any way to modify the amount required. Firms not selected will have their bonds released after successful execution of the Master Service Agreement.

5.6 AUTHORITY REVIEW OF PROPOSALS

The Authority will use the technical proposal and cost proposal forms to evaluate the merits of each technical and cost proposal received. Each technical and cost proposal will be considered against the evaluation criteria described in Section 6.

If the technical and cost proposal is incomplete or fails to address the questions the technical and cost proposal may be deemed not reasonably susceptible of award and may be rejected. Each Proposer is responsible for reviewing technical and cost proposal requirements and preparing its responses in a clearly organized submittal.

Each technical and cost proposal is required to be in accordance with the terms of this RFP and shall be signed by an executive officer of the proposing organization, and, where applicable, a corporate officer of the parent organization, recognizing that both will have authority to bind the proponent.

Technical and cost proposals shall consider and be reflective of all federal, state, and local laws, statutes, ordinances, regulations, and other Applicable Laws that may affect cost, permitting, progress, performance or furnishing of the project including, but not limited to, applicable regulations concerning minimum wage rates, nondiscrimination in the employment of labor, protection of public and employee safety and health, environmental protection, protection of natural resources, fire protection, Solid Waste handling Facility standards and permits, other permits, fees, and similar subjects.

5.7 EXCEPTIONS TO TERMS AND CONDITIONS

The Proposer must submit technical and cost proposals that conform to the terms and conditions set forth in this RFP and the Master Service Agreement. The Proposer may not attach to their technical and cost proposal a list of proposed exceptions or clarifications to the terms and conditions of this RFP and the Master Service Agreement. Any proposed exceptions to the Master Service Agreement shall be submitted by **Monday, April 7, 2025**, via email to procurement@nmwda.org. If the Authority determines to make a change in the terms of the Master Service Agreement in response to proposed exceptions submitted by **April 7, 2025**, all such changes will be distributed to potential Proposers via addendum issued prior to the Due Date. Proposals that take exception to any terms in the Master Service Agreement may be rejected without further evaluation. The Authority does have the option, after Proposals are submitted, to request best and final offers. However, the Authority reserves the right to make an award on the basis of initial proposals, so Proposers should not assume that they will have an opportunity to revise their initial proposals.

6. EVALUATION PROCESS AND CRITERIA

6.1 EVALUATION PROCESS

The Authority will establish an evaluation committee to review qualified technical and cost proposals. The evaluation committee will consider the materials submitted with respect to the evaluation criteria set forth, herein. Management and technical qualifications will be qualitatively evaluated and ranked by the evaluation committee in order of “best value” to the Authority. The evaluation committee will make a recommendation for award to the Executive Director of the Authority. The Executive Director will make a recommendation for award to the Authority’s Members.

6.2 EVALUATION CRITERIA

The Authority will select the proposal or proposals that are deemed to be the most advantageous to the Authority. The Authority will first evaluate all technical and cost proposals against the minimum qualifications identified in Section 4. The technical and cost proposals considered to meet the minimum qualifications will be evaluated according to the following evaluation criteria; equally weighing the responses in A and B below:

- A. **Total Cost of Services:** The total cost of the services provided on the basis of the Proposer's technical and cost proposal for the proposed Service.
- B. **Technical Qualifications:** The proposed Company's experience, including:
 - i. Management
 - Delivering very similar transportation services (transportation of MSW) for other projects.
 - Resumes and qualifications of proposed managers for this project.
 - Contingencies methods for transportation services

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- ii. Prior Experience
 - Meeting or exceeding performance measures based on similar projects.
- iii. Finance
 - Evidence of financial capability to implement the service.
- iv. Staff
 - Evidence of labor resources to implement the service.
 - Resumes and qualifications of proposed key staff for this project(s).
- v. Subcontractors
 - List of subcontractors and subcontractor's qualifications, if applicable.

FORM A-1 - PROPOSER'S CONTACT INFORMATION FORM

**Baltimore City Solid Waste Material Transportation Services
REQUEST FOR PROPOSALS**

(1st) Name: _____

Title: _____

(2nd) Name: _____

(optional)

Title: _____

(optional)

Company: _____

Address: _____

Telephone Number: _____

Fax Number: _____

E-mail (1st): _____

E-mail (2nd): _____

I / we prefer to be contacted by: *(circle one)* U.S. Mail, telephone, fax, e-mail.

I / we prefer correspondence to be sent by: *(circle one)* U.S. Mail, fax, e-mail.

Please fax, e-mail or mail completed form to:

Northeast Maryland Waste Disposal Authority

Tower II – Suite 402, 100 South Charles Street

Baltimore, MD 21201-2705

Fax. (410) 333-2721

procurement@nmwda.org

FORM A-2 - WAIVER OF DAMAGES

The Proposer and all affiliates understand that by submitting a proposal, the Proposer is acting at its own risk and the Proposer and all affiliates hereby waive any rights any of them may have to receive any damages for any liability, claim, loss or injury resulting or to result from any action or inaction on the part of the Authority concerning the evaluation and selection of proposals by the Authority, any agreement entered into for the services described in the RFP, or any award or non-award of a contract, pursuant thereto.

Attached is a letter authorizing the following person to sign this form, and the Proposal, on behalf of the Company.

Proposer:

Signature of Authorized Official

Typed Name

Title

Date

FORM B1 - COST PROPOSAL FORM

**Transportation Fee
Initial Term of Five Years, with Five One-Year Extensions**

No Guarantee Tonnage

PROPOSERS ARE REQUIRED TO PROPOSE TRANSPORTATION FEES FOR ALL STATED MILEAGES BELOW.

Transportation Fees of Municipal Solid Waste

Disposal Facilities located less than or equal to twenty-five miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Disposal Facilities located less than or equal to fifty-five miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Disposal Facilities located less than or equal to sixty-five miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Disposal Facilities located less than or equal to eighty miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Disposal Facilities located less than or equal to one hundred miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Disposal Facilities located less than or equal to one hundred and twenty miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Disposal Facilities located less than or equal to one hundred and forty miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Disposal Facilities located more than one hundred and forty miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Transportation Fees of Recovered Material

Processing Facilities located less than or equal to twenty-five miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Processing Facilities located less than or equal to sixty-five miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Processing Facilities located less than or equal to eighty-five miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Processing Facilities located more than eighty-five miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Transportation Fees of Cardboard

Processing Facilities located less than or equal to twenty-five miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Processing Facilities located less than or equal to sixty-five miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Processing Facilities located less than or equal to eighty-five miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Processing Facilities located more than eighty-five miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Transportation Fees of Mixed Glass

Processing Facilities located less than or equal to twenty-five miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Processing Facilities located less than or equal to sixty-five miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Processing Facilities located less than or equal to eighty-five miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

Processing Facilities located more than eighty-five miles from Transfer Station

Transportation Fee _____ DOLLAR PER TON PER MILE

*The Dollar per Ton per Mile Transportation Fee will be based on the actual road miles from Transfer Station to the Disposal Facility/Processing Facility designated by the Authority.

*For invoicing purposes, the Dollar per Ton per Mile shall be converted to a Dollar per Ton Transportation Fee. (For Example: If the Disposal Facility or Processing Facility is 25 miles from the Transfer Station and the Company proposes \$.45 per ton per mile. The Dollar per Ton Transportation Fee would be \$11.25 per ton (plus the applicable monthly fuel surcharge per the Master Service Agreement).

*The Authority will adjust the Transportation Fees per the Master Service Agreement.

**RFP FOR SOLID WASTE MATERIAL TRANSPORTATION SERVICES
FOR BALTIMORE CITY, MARYLAND
March 19, 2025**

APPENDIX A - DRAFT MASTER SERVICE AGREEMENT

**APPENDIX B
PROPOSAL CHECKLIST**

This list is to assist the Proposer. The list does not relieve the Proposer from the responsibility of carefully reading the RFP and determining the responses regarding the submission of the proposal. The Proposer is advised to check off items as completed in an effort to avoid overlooking requirements.

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Checklist items

- Form A1 – Proposer’s Contact Information
- Form A2 – Waiver of Damages
- Form B – Cost Proposal
- General Information about Proposed Firm per Section 5.1
- Copies of MBE/WBE or MFD certifications, if applicable
- Copies of SDAT certificates
- Evidence that the Proposer has the operating authority and is authorized to operate as an interstate, for-hire carrier under the SAFER
- Provide up to three references with descriptions
- Resumes of key officers and project team leader per Section 5.2(b)
- Organizational Chart
- Technical Proposal Requirement per Section 5.3
- Financial Qualifications per 5.4 including evidence of the ability to obtain a performance bond in the amount required by the Master Service Agreement and evidence of the ability to obtain the required insurance.
- Proposal Bond in the amount of \$100,000 per Section 5.5